

BACKGROUND

Consumers International is the world's leading network of consumer organisations, uniting over 200 Members in more than 100 countries. Together, we work to protect and empower consumers everywhere, championing their rights and ensuring their voices shape products, policy and practice.

We collaborate with our Members and partners to tackle critical, systemic issues that affect people as consumers. As the only independent global advocate for consumers, we represent their interests in international policy forums and the global marketplace – helping to shape systems that are fair, safe and sustainable by design.

Joining Consumers International means contributing to bold, cross-border solutions at the forefront of consumer rights. Explore a selection of our recent achievements [here](#).





OUR VALUES

The Consumers International team strives to live the following values:

Leadership	<ul style="list-style-type: none"> • Making tough trade-offs to ensure we deliver against strategy. • Charting a path forward – listening to other perspectives, while being independent of those perspectives. • Self-starting, motivated to put ourselves in leadership positions and drive forward pieces of work. • Striving to bring others with us – colleagues understand the direction we are taking and our reasoning. Viewpoints are sought at key moments and delivery is orientated around the strategy.
Inclusivity	<ul style="list-style-type: none"> • In delivering our strategy, creating the space to listen and understand views, and diversity of participation and representation.
Caring	<ul style="list-style-type: none"> • Caring about the career development and success of our colleagues and how our team collaborates together. • Caring about the future of consumers and members and achieving impact for them through our strategy and change agenda.
Innovation	<ul style="list-style-type: none"> • Pursuing new creative ideas that have the potential to change the world.
Agility	<ul style="list-style-type: none"> • Adapting quickly in response to opportunity.
Efficiency	<ul style="list-style-type: none"> • Generating the greatest impact for the least effort. Keeping it simple and systemising for efficiencies.
Excellence	<ul style="list-style-type: none"> • Delivering work to the highest standards with professionalism and integrity. The quality of work is evident to all.
Passion	<ul style="list-style-type: none"> • Passion for a safe, fair, and sustainable marketplace for consumers drives our impact and the achievement of our organisational goals. • Engaging with energy and excitement.

JOB DESCRIPTION

Job title: Communications Lead

Location: Remote working,

Managed by: Head of Communications and Membership

Contract: 2 years fixed term with potential to change to a permanent role.

Salary: £43-45k per annum, depending on experience

Deadline: Interviews are being held on a rolling basis, and so we encourage applicants to apply early.

Purpose of the role

We are looking for enthusiastic colleague ready to work in a fast-paced organisation who can easily grasp and communicate impact to our different audiences. The Communications Lead will be an exceptional writer across different platforms and a strategic thinker, developing a solid understanding of our audiences and the best ways to share our story with them. They will love the opportunities that come with working in an entrepreneurial environment, with a drive to deliver excellence and aptly project manage across our high-profile moments – events, product launches, campaigns.

The role is currently fixed term with potential to change to a permanent role.

Key responsibilities

Content generation

- Draft compelling content for our different audiences across a broad suite of communications, including for our website, social media, materials and externally placed opinion pieces.

Leadership

- Play a key role in implementing our Communications Strategy.
- Lead on the design, delivery and evaluation of several communications plans for core global opportunities – such as the release of research, events and campaigns.
- Apply strategic oversight when designing and delivering plans – identifying audiences, speakers, messages and partners to champion the opportunities.
- Take ownership for new initiatives which drive our communications – identifying the opportunities, value proposition and leading on them.
- Aptly project manage to our core opportunities working with the team, external suppliers and partners to do so.
- Be the core lead for our communications to partners.



Drive efficiency and continuous improvement

- Take ownership for developing efficient systems and processes to improve how we plan communications opportunities and evaluate impact from across the team.
- Design core protocols to mitigate issues, e.g. how to communicate on sensitive issues.
- Be diligent in monitoring the results of our communications performance, to proactively share outcomes with the team and help to improve outcomes.

Using relationships for change

- Build relationships with our Members, partners and donors to share their story, make them feel valued and ensure they promote our initiatives.
- Actively build the capacity of the team in communications (e.g. providing feedback and training sessions).

Visual identity

- Support the evolution of our visual identity to reflect new work and our mission and vision.

Other

- Navigate communications crises and issues.
- Be willing to work on opportunities not part of the regular job description.

This is a description of the job as it is presently constituted. It is the practice of Consumers International to review job descriptions from time to time and to update them to ensure they relate to the job as then being performed, or to incorporate whatever changes are being proposed. This will be conducted in consultation with you. It is the organisation's aim to reach agreement on changes, but if agreement is not possible, Consumers International reserves the right to insist on changes to your job description, after consultation with you.

PERSON SPECIFICATION

Essential Requirements	Criteria
Experience & Understanding	<ul style="list-style-type: none">• Over 5 years' experience in communications or another relevant field.• Strong track record of creating compelling communications, particularly for digital (website, social media) and externally placed pieces (opinion pieces).• Evidence of crafting a range of communications that have resonated with funders and/or partners, including across industry and policy-makers.• A keen interest and experience in delivering high-profile moments for organisations (including for events and campaigns).• Demonstrable experience in designing and implementing strategic communications plans which have significantly raised an organisation's profile.• Strong audience mapping, message development and evaluation experience.• Excellent visual eye and brand awareness.• Excellent project management and organisation skills, being able to lead well across teams and managing external stakeholders to time and budget.• Experience managing communications issues calmly.• Experience introducing new systems, processes and tools to help drive efficiency and impact in communications.
Skills And Abilities	<ul style="list-style-type: none">• Comfortable working in a start-up and fast-paced environment, turning barriers into opportunities.• Has a mindset of continuous improvement, takes a proactive approach and brings solutions to issues.• Advanced relationship skills, with the ability to influence, inspire and assert within the organisation and with core partners.• Comfortable making tough decisions and trade offs.• Takes a big picture focus, to help drive long-term change.
Other Essential Requirements	<ul style="list-style-type: none">• Strong IT skills with excellent use of MS Office, a good grasp of virtual meeting software (e.g. Zoom or Teams), and ability to use project management and CRM management tools well (e.g. Smartsheets, Salesforce).• Excellent spoken and written communication.• Commitment to the aims, objectives and values of Consumers International.
Desirable Requirements	<ul style="list-style-type: none">• An understanding of the consumer rights movement.• Good grasp of sustainability issues, including the energy transition and other areas.• Second language would be an asset (French, Spanish or Arabic).• Line management experience.• Budget management experience.

TERMS OF APPOINTMENT

Job title:	Communications Lead
Located:	Remote
Managed by:	Head of Communications and Membership
Contract:	Full-time, fixed term (two years)
Salary:	£43-45k per annum, depending on experience
Benefits	<ul style="list-style-type: none">• Consumers International employee benefits offered will be in line with the statutory requirements in effect for the regional location that the applicant resides in. Applicants must have residency rights in their specified location for the duration of the employment contract.• We offer co-working spaces (up to 2 days at Regus offices) and an allowance for the pension scheme if the individual is hired through Globalization Partners, our International recruitment partner.• Holiday entitlement will be specific to each location and will be dependent on the public holidays available in the location.



HOW TO APPLY

If you would like to apply, please send the following:

- An up-to-date CV
- A Supporting Statement (no more than 2 x A4 pages) outlining how your skills and experience relate to the criteria detailed in the person specification of the job description.

Please submit your completed application to hannah.whittington@harrishill.co.uk ASAP as the applications will be reviewed on a rolling basis and so early applications are encouraged.

Interview information

Interviews will be held on a rolling basis.

Should you be invited to interview, please let us know if you require any reasonable adjustments so we can support you through the process.



29 years' expertise in
charity recruitment

1,000+ placements
per year

8 years average
staff tenure

600+ charity clients
per year

20 specialist
consultants

4.8 stars from 200+
Google reviews

SPECIALISMS

chief executives & directors • data management • fundraising • finance
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