

## JOB DESCRIPTION

Job title:	Specialist, Fair Food Prices in Africa
Location:	Located in Africa with preference Kenya, Nigeria, Ghana, or Côte d'Ivoire; Remote working with co-working space provided 2 days per week
Managed by:	Specialist, Advocacy & Research
Salary:	£30,000-£35,000
Contract:	Fixed term contract, 12 months

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## Background

Consumers International is the only global membership organisation for consumer groups. We bring together over 200 member organisations in more than 100 countries to empower and champion the rights of all consumers for a fair, safe and sustainable marketplace.

We work with our Members and partners across national borders to address critical, systemic global issues that impact and involve consumers. We deliver innovative programmes across our Change Agenda areas of food, finance, energy, mobility, Internet of Things, AI, sustainable consumption and more. Representing and empowering people, we are the independent consumer voice in international policy-making forums and the global marketplace, to shape a world where everyone has access to safe and sustainable products and services.

Our work contributes to a better future by building consumer protection, engagement and empowerment globally.

## Purpose of the role

The **Specialist, Fair Food Prices in Africa** is a newly created role at Consumers International, which will be central to the delivery of a project to empower consumer advocates in Africa. The project will mobilise policymakers and competition authorities to take action against excessive food prices, and will impact the lives of millions of people in the region.

The project seeks to build the evidence base on food prices; raise public awareness of potential uncompetitive practices; and build connections with competition authorities and policymakers to drive action on excessive food prices.

We are looking for a dynamic project manager with extensive experience delivering complex projects in Sub-Saharan Africa. The **Specialist, Fair Food Prices in Africa** will be responsible for ensuring the project meets milestones, goals and targets; engaging and convening key project partners and stakeholders; and ensuring

the project meets the needs of consumer advocates. They will be responsible for monitoring and evaluation, programme learning, budgeting and reporting.

The **Specialist, Fair Food Prices in Africa** will have a passion for food systems transformation and be knowledgeable about consumer protection and empowerment. They will manage this project from start to finish, working alongside the Advocacy & Research Specialist.

## Key responsibilities

### Project management:

- Finalising project plan with Consumers International team
- Delivering to project goals and milestones and within budget
- Monitoring progress to ensure milestones are met on time and within budget
- Budget management
- Managing and mitigating project risks
- Developing mechanisms that ensure the sustainability of the project's outputs beyond project completion
- Ensuring close and trusted communication with Consumers International team and project partners
- Delivery of reporting requirements

### Insight generation

- Coordinating research and data collection together with a research partner
- Ensuring clear and efficient process for research
- Managing insight dissemination process to consumer associations and stakeholders according to plan

### Community management and Stakeholder engagement:

- Creating a community of consumer associations working within the project
- Helping build channels with competition authorities and policymakers and creating connections with consumer associations in Africa through workshops and other channels
- Managing the day-to-day engagement of the project's broader network and key stakeholders
- Supporting regular engagement with the project funder
- Ensuring governance process is in place including an Advisory Panel
- Responding to member and stakeholder communications regarding the project

### Communications:

- Designing and supporting delivery of communication strategy and plan

- Coordinating media engagement and publications with Consumers International’s communications team

## Person Specification

ESSENTIAL REQUIREMENTS	CRITERIA
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Experience of project management, rights-based programme delivery and/or international development programme delivery</li> <li>• Extensive experience of working in or with lower- and middle-income countries</li> <li>• Experience in budget management and reporting</li> <li>• Experience of multi-stakeholder engagement across countries</li> <li>• Expertise in monitoring, learning and evaluation</li> </ul>
<b>SKILLS AND ABILITIES</b>	<ul style="list-style-type: none"> <li>• High sensitivity to working multiculturally</li> <li>• Strong project management</li> <li>• Good stakeholder management</li> <li>• Excellent written / verbal communication skills</li> <li>• Seeks creative and innovative ways to address perceived barriers and problems and adopt a solution-focused approach</li> <li>• Thoughtful and decisive under pressure</li> <li>• Interpersonal skills and the ability to build relationships</li> <li>• Forward planning skills as well as ability to respond to day to day changing priorities</li> <li>• Self-starter with can-do attitude</li> <li>• Fluency in Microsoft Office suite (Teams, Outlook, Excel, Word, PowerPoint, Power BI, etc.)</li> <li>• Ability to speak English and French (desirable)</li> </ul>
<b>KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>• Knowledge of consumer rights in lower- and middle-income countries</li> <li>• Knowledge of capacity building approaches in lower- and middle-income countries</li> <li>• Knowledge of food systems (desirable)</li> <li>• Knowledge of advocacy strategy development (desirable)</li> </ul>
<b>EDUCATION/ TRAINING</b>	<ul style="list-style-type: none"> <li>• Master’s Degree in the relevant field (or equivalent additional working experience) (desirable)</li> </ul>
<b>OTHER REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>• Commitment to the aims and objectives of Consumers International</li> <li>• Able to thrive in a multicultural, highly collaborative, and agile work environment</li> <li>• Excellent organisational representative</li> <li>• Outstanding collaborator, with the ability to build strong relationships internally</li> <li>• Willingness and ability to travel internationally</li> </ul>

## Our Values

The Consumers International team strives to live the following values:

Leadership	<ul style="list-style-type: none"> <li>• Making tough trade-offs to ensure we deliver against strategy.</li> <li>• Charting a path forward – listening to other perspectives, while being independent of those perspectives.</li> <li>• Self-starting, motivated to put ourselves in leadership positions and drive forward pieces of work.</li> <li>• Striving to bring others with us – colleagues understand the direction we are taking and our reasoning. Viewpoints are sought at key moments and delivery is orientated around the strategy.</li> </ul>
Inclusivity	<ul style="list-style-type: none"> <li>• In delivering our strategy, creating the space to listen and understand views, and diversity of participation and representation.</li> </ul>
Caring	<ul style="list-style-type: none"> <li>• Caring about the career development and success of our colleagues and how our team collaborates together.</li> <li>• Caring about the future of consumers and members and achieving impact for them through our strategy and change agenda.</li> </ul>
Innovation	<ul style="list-style-type: none"> <li>• Pursuing new creative ideas that have the potential to change the world.</li> </ul>
Agility	<ul style="list-style-type: none"> <li>• Adapting quickly in response to opportunity.</li> </ul>
Efficiency	<ul style="list-style-type: none"> <li>• Generating the greatest impact for the least effort. Keeping it simple and systemising for efficiencies.</li> </ul>
Excellence	<ul style="list-style-type: none"> <li>• Delivering work to the highest standards with professionalism and integrity. The quality of work is evident to all.</li> </ul>
Passion	<ul style="list-style-type: none"> <li>• Passion for a safe, fair, and sustainable marketplace for consumers drives our impact and the achievement of our organisational goals.</li> <li>• Engaging with energy and excitement.</li> </ul>

## Employee benefits

Employee benefits offered will be in line with local Statutory Labour Requirements in effect based on individual's overseas location.

## Application

If you are interested in this position, please share your CV and a covering letter with [recruitment@consint.org](mailto:recruitment@consint.org).

We will be reviewing applications on an on-going basis until **17:00 (BST) on the 8 January 2023** – early application is recommended as interviews are ongoing.

We look forward to hearing from you and thank you in advance for your time.

This is a description of the job as it is presently constituted. It is the practice of Consumers International to review job descriptions from time to time and to update them to ensure they relate to the job as then being performed, or to incorporate whatever changes are being proposed. This will be conducted in consultation with you. It is the organisation's aim to reach agreement on changes, but if agreement is not possible, Consumers International reserves the right to insist on changes to your job description, after consultation with you.

Consumers International is an equal opportunities employer with a policy to ensure that no job applicant or employee should receive less favourable treatment on any grounds not relevant to good employment practice.

Updated: November 2022